



# WHAT'S THE PLAN?



Kaiser Permanente employees, managers, physicians, and members have a right to a safe place to work and receive care. This month, help your team identify hazards in the workplace – and figure out how to control or remove them – with a Department Safety Action Plan.



## Does Your Department Have a Safety Action Plan?

Each department must have a safety action plan. The plan must not only identify common hazards, but also develop solutions and account for timely follow-up on actions to ensure hazards are addressed. Our National Workplace Safety Strategy requires this.

If you aren't sure your department has a plan, ask your manager.

If there is no plan, create a unit-based team project using SMART goals (Specific, Measurable, Attainable, Relevant, Time-bound) to address your unique department challenges. Encourage your co-workers to talk about their safety concerns. Ask what solutions they have for resolving them.

## TIPS YOU CAN USE



**Work towards solutions that control the hazard, not the worker.**

**RESOURCES:** Visit [LMPartnership.org/how-to-guide/make-workplace-safer](http://LMPartnership.org/how-to-guide/make-workplace-safer) for questions, checklists and tracking charts to identify and eliminate workplace safety hazards.